

Orientation Information Distributors, Service Suppliers, and their Representatives

- I. 230-03 Permitting and Licensing Rules**
- II. 230-06 Rules for all Licensees**
- III. 230-16 Manufacturer, Distributor, and Gambling Service Supplier Rules**

The material provided in this document is intended to assist licensed distributors, service suppliers, and any representatives who work for these licensees to understand the rules and laws that govern the activity in which they are involved.

We have provided you with a selection of the specific rules governing the activity you are licensed to conduct. Since rules change periodically, please refer to your employers Washington State Gambling Commission rules manual or our [agency's website for the current set of rules](#).

I. 230-03 Permitting and Licensing Rules

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| WAC 230-03-190 | Applying for a distributor license. |
| WAC 230-03-195 | Additional information required from manufacturer and distributor license applicants. |
| WAC 230-03-200 | Defining “gambling equipment.” |
| WAC 230-03-210 | Applying for a gambling service supplier license. |
| WAC 230-03-211 | Defining “lending agent,” “loan officer,” or “placement agent.” |
| WAC 230-03-212 | Defining “regulated lending institution.” |
| WAC 230-03-215 | Gambling service suppliers prohibited from assuming ultimate responsibility. |
| WAC 230-03-220 | Marketing level restrictions for punch board or pull-tab manufacturers, distributors, or operators. |

WAC 230-03-225	Marketing level restrictions for punch board or pull-tab gambling service suppliers.
WAC 230-03-300	Applying for a manufacturer's representative license.
WAC 230-03-305	Applying for a distributor's representative license.
WAC 230-03-310	Applying for a gambling service supplier's representative license.
WAC 230-03-320	Substantial interest holders not required to be licensed as representatives.
WAC 230-03-325	Office, clerical, or warehouse workers not required to be licensed as representatives.
WAC 230-03-330	Representing only one employer at a time.
WAC 230-03-335	Representatives must not work before receiving a license.
WAC 230-03-340	Gambling service supplier representative must report conflicts of interest.

II. 230-06 Rules For All Licensees

WAC 230-06-080	Report changes to application information and submit updated documents and information.
WAC 230-06-085	Report criminal actions filed.
WAC 230-06-090	Report administrative and civil actions filed.
WAC 230-06-095	Change given name, trade name, or corporate name.
WAC 230-06-100	Changing business location.
WAC 230-06-105	Report change of management.
WAC 230-06-110	Buying, selling or transferring gambling equipment.
WAC 230-06-115	using checks or credit cards to purchase gambling equipment, products, or services.
WAC 230-06-120	Selling or transferring gambling equipment when no longer licensed.
WAC 230-06-125	Renew your license in a timely manner.
WAC 230-06-145	Surrendering suspended or revoked licenses.

III. 230-16 Manufacturer, Distributor, and Gambling Service Supplier Rules

- WAC 230-16-001** Manufacturers, distributors, and gambling service suppliers must comply with all requirements.
- WAC 230-16-005** Transporting, displaying, and selling gambling equipment at trade shows and conventions.
- WAC 230-16-010** Manufacturers, distributors, and gambling service suppliers must comply with punch board and pull tab rules.
- WAC 230-16-015** Punch board and pull tab sales restrictions.
- WAC 230-16-020** Sales to Indian tribes.
- WAC 230-16-045** Defective punch boards, pull tabs, or pull tab dispensers.
- WAC 230-16-050** Punch board and pull tab quality control program.
- WAC 230-16-130** Disposable bingo card sales.
- WAC 230-16-135** “Player selection” bingo cards.
- WAC 230-16-140** “Hidden face” bingo cards.
- WAC 230-16-160** I.D. stamps for gambling equipment.
- WAC 230-16-185** Accounting records for manufacturers and distributors.
- WAC 230-16-190** Sales invoices for manufacturers and distributors.
- WAC 230-16-195** Additional requirements for sales invoices.
- WAC 230-16-200** Sales journals for manufacturers and distributors.
- WAC 230-16-205** Record retention for manufacturers and distributors.
- WAC 230-16-210** Alternative formats for record keeping.
- WAC 230-16-215** Accounting records and record retention for gambling service suppliers.
- WAC 230-16-220** Activity reports for manufacturers and distributors.