

Shipment Notification Instructions:

After opening the “Shipment Notification”, insert the Manufacturers name of the player terminals.

Hit the tab button or click in the box next to “How many” and record the number of terminals that will be shipped.

Hit the tab or click on the box next to “beg” and record the beginning date

Hit the tab or click on the box next to “end” and record the ending date

Hit tab or click on the box under “shipped from” and record the name and address location from where the shipment is being shipped from.

Hit tab or click on the box under “arrive at” and record the name and address location where the terminals are being shipped to. (This should be your casino address)

Processing instructions:

Click the print form button

Select the number of copies you will have to send a copy to the manufacturer for shipment and probably one for you.

Click the Submit by Email button

This will ask you what e-mail system you are using the default is outlook. It will bring up an outbox e-mail just click send. (This will notify the State of the shipment)