



Employment Application

Washington State Gambling Commission

Post Office Box 42400
 Olympia, Washington 98504-2400
 Phone: (360) 486-3459 or (360) 486-3460
 TDD: (360) 486-3637

General Information – Please review all questions carefully before preparing your application.

Position (Job Title)				Recruitment Number	
Name (Last, First, and Middle Initial)				Home Phone	
Mailing Address (Include apartment number, if any)			E-Mail Address		Work Telephone
City	County	State	ZIP	Cell or Message Phone	

Exam Information and Employment Preferences

Do you need testing assistance such as a sign language interpreter, reader, etc.? Yes No

Are you willing to travel as part of this job? Yes No

Background Information

Other than English, what languages do you speak, read, or write fluently? _____

Have you been convicted of a misdemeanor or felony within the past ten (10) years that might unfavorably affect your fitness for this job? (Answering yes does not automatically disqualify you from consideration) Yes No

Education and Training

Have you graduated from high school or passed the GED? Yes No

List college, business school, military training, and other relevant education. If more space is needed, copy this blank form or attach additional sheets.

School Name and Location	Month and Year Attended From and To	Credits Earned			Major	Type of Degree Awarded	Year Degree Received
		Quarter	Semester	Other (Specify)			
1	/						
	/						
2	/						
	/						
3	/						
	/						
4	/						
	/						
5	/						
	/						

Employment History

Unless otherwise instructed in the recruitment announcement, a résumé alone is not acceptable. This section must be completed. You may use this form for both volunteer and paid experience. For volunteer work, 174.3 hours equals one month of experience. If you need more spaces, copy this blank form or attach additional sheets.

1. Present or Last Employer		Employer's Address		Employer's Phone Number	
Your Title		Dates of Employment From / To /		Total Months	Average Hours /Week
Immediate Supervisor's Name		Reason for Leaving		Volunteer Hrs*	Number of Employees Supervised
Duties:					
2. Previous Employer		Employer's Address		Employer's Phone Number	
Your Title		Dates of Employment From / To /		Total Months	Average Hours /Week
Immediate Supervisor's Name		Reason for Leaving		Volunteer Hrs*	Number of Employees Supervised
Duties:					
3. Previous Employer		Employer's Address		Employer's Phone Number	
Your Title		Dates of Employment From / To /		Total Months	Average Hours /Week
Immediate Supervisor's Name		Reason for Leaving		Volunteer Hrs*	Number of Employees Supervised
Duties:					
4. Previous Employer		Employer's Address		Employer's Phone Number	
Your Title		Dates of Employment From / To /		Total Months	Average Hours /Week
Immediate Supervisor's Name		Reason for Leaving		Volunteer Hrs*	Number of Employees Supervised
Duties:					
5. Previous Employer		Employer's Address		Employer's Phone Number	
Your Title		Dates of Employment From / To /		Total Months	Average Hours /Week
Immediate Supervisor's Name		Reason for Leaving		Volunteer Hrs*	Number of Employees Supervised
Duties:					

Date and Signature – To be accepted, you must sign and date this application.*

By signing below, I am verifying that all answers and statements are true and complete to the best of my knowledge. I understand that the state may verify information, and that untruthful or misleading answers are cause for rejection of this application or dismissal if employed.

*Electronic applications do not require a signature; you may type in the date and your first and last name.

Date (Month/Day/Year)

Signature

Geographic Choice

Please consider carefully where you are willing to work since you will be considered only for locations that you check.

If nothing is marked, you will only be considered for positions in your county of residence.

Gambling Commission Office Locations

- Whole State
- Everett
- Renton
- Tacoma
- Spokane
- Yakima
- Lacey

Home Office Locations

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> Kennewick | <input type="checkbox"/> King County |
| <input type="checkbox"/> Pasco | <input type="checkbox"/> Snohomish County |
| <input type="checkbox"/> Richland | <input type="checkbox"/> Kitsap County |
| <input type="checkbox"/> Wenatchee | <input type="checkbox"/> Cowlitz County |
| <input type="checkbox"/> Bellingham | <input type="checkbox"/> Clark County |
| | <input type="checkbox"/> Grays Harbor County |

How did you learn of this job opportunity?

- | | | | |
|--|---|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Department of Personnel | <input type="checkbox"/> Newspaper (please specify) | | |
| <input type="checkbox"/> Friend or Neighbor | <input type="checkbox"/> State Agency | <input type="checkbox"/> Job Fair | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Other: | _____ | | |

Affirmative Action Definitions

American Indian or Alaskan Native – A person having origins in any of the original peoples of North America, and who maintains a tribal affiliation or community attachment.

Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

Black/African-American – A person with origins in any of the Black racial groups of Africa.

Hispanic – A person having origins in any of the original peoples of Mexico, Puerto Rico, Cuba, Central or South America, or other Spanish culture or origin, regardless of race. It does not include persons from Portuguese speaking cultures such as Portugal or Brazil.

Native Hawaiian or Other Pacific Islander – A person with origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Persons with a Disability – For Affirmative Action data reporting purposes, people with disabilities are persons with a permanent physical, mental, or sensory impairment which substantially limits one or more major life activities. Physical, mental, or sensory impairment means: (a) any physiological or neurological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the body systems or functions; or (b) any mental or psychological disorders such as mental retardation, organic brain syndrome, emotional or mental illness, or any specific learning disability. The impairment must be material rather than slight, and permanent in that it is seldom fully corrected by medical replacement, therapy or surgical means.

Special Disabled Veteran – A person who is entitled to compensation under laws administered by the U.S. Department of Veterans Affairs for disability (a) rated at 30 percent or more, or (b) rated at 10 or 20 percent in the case of a veteran who has been determined by the U.S. Department of Veterans Affairs to have a serious employment handicap or (c) a person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty. Applicant must provide letter from the U.S. Department of Veterans Affairs confirming handicap as it relates to item (b).

Vietnam-era Veteran – A person who served on active duty for a period of more than 180 days, any part of which occurred between February 28, 1961*, and May 7, 1975, and was discharged or released from active duty with other than a dishonorable discharge; or who was discharged or released from active duty for a service connected disability if any part of the active duty was performed between August 5, 1964 and May 7, 1975. *Service between February 28, 1961 and August 14, 1964 must have been performed within the Republic of Vietnam.

White/Caucasian – A person with origins in any of the original peoples of Europe, the Middle East, or North Africa.

Veteran's Preference in Hiring Definitions

Definition of Veteran for Competitive Employment – "Veteran" includes every person who at the time of application has received an honorable discharge or received a discharge for medical reasons with an honorable record, where applicable, and who has served in at least one of the capacities listed in RCW 41.04.007.

Definition of Veteran for Non-Competitive Employment – Honorably discharged soldiers, sailors, and marines who are veteran of any war of the United States, or any military campaign for which a campaign ribbon shall have been awarded as outlined in RCW 73.16.010.

Thank you for submitting this employment application.

To ensure that your application is processed quickly, please review it to be certain that you have answered all questions. Take a moment to review all documents that you wish to include. If required, have you included copies of official documents, such as military discharge? Please make sure you sign and date your application.