



STATE OF WASHINGTON

## GAMBLING COMMISSION

*"Protect the Public by Ensuring that Gambling is Legal and Honest"*

### Dear Applicant:

As part of your application you may be required to submit a fingerprint card. Enclosed are a blank fingerprint card and a letter of instruction (GC5-232) to the local law enforcement agency (city police or county sheriff).

**DO NOT HIGHLIGHT THE FINGERPRINT CARD. Highlighting will cause the card to be rejected.**

1. You can be fingerprinted at our Lacey office Tuesday through Friday from 9:00 am to 4:30 pm. Please read through the attached *Fingerprinting Policy* (GC5-237). Otherwise, you can go to your local law enforcement agency to be fingerprinted. Present the enclosed letter that outlines the reason for this requirement to the local law enforcement agency. Please note that you will be required to present positive identification and the appropriate fee at the time of printing.
2. Complete a fingerprint card, making sure all shaded areas indicated on the sample (GC5-236) have been filled in correctly.
3. **Return the fingerprint card with your completed application along with the appropriate fee(s).**

Once received, the fingerprint card is sent to the Washington State Identification Section of the Washington State Patrol, the Federal Bureau of Investigation in Washington D.C., and any other jurisdiction deemed necessary to determine the qualification of each applicant. **You should know that if an applicant fails to provide a fingerprint card, it may result in the denial of a permit, license, or certification from the Washington State Gambling Commission pursuant to the provisions of RCW 9.46.**

We are located at 4565 7<sup>th</sup> Avenue SE, Lacey, WA. If you have any questions, please contact this agency at either our toll-free number 1-800-345-2529 or (360) 486-3440.