



STATE OF WASHINGTON

## GAMBLING COMMISSION

*"Protect the Public by Ensuring that Gambling is Legal and Honest"*

### Fingerprint Card Requirements for Applicant:

Along with your application you are required to submit a fingerprint card. You may be fingerprinted at our Lacey office located at 4565 7th Avenue SE, 9:00 am to 4:30 pm or you may go to your local law enforcement agency (city police or county sheriff).

### Fingerprinting At Our Office:

- We only fingerprint gambling license applicants and/or substantial interest holders.
- Only the person being fingerprinted is allowed. Children must be supervised at all times.
- Animals are not allowed, except those covered under the Americans with Disabilities Act.
- Make sure your hands are clean and dry prior to being fingerprinted (no lotion). If your hands are bleeding, have open wounds, or any fingers are bandaged, we are unable to roll your prints.
- Current identification is required at the time of printing.
- It takes approximately 20 minutes and there is a \$19 fee. This fee is non-refundable and paid prior to being printed.
- Neither the fingerprints nor the results will be returned to you.

### Fingerprinting At Your Local Law Enforcement Office:

- Make sure that the top portion of the card is filled in correctly.
- The fingerprint card must be submitted with your completed application along with the appropriate fee(s).
- Once received, the fingerprint card is sent to the Washington State Identification Section of the Washington State Patrol, the Federal Bureau of Investigation in Washington D.C., and any other jurisdiction deemed necessary to determine the qualification of each applicant.

### Applicant Notification and Record Challenge:

Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure for obtaining a change, correction, or updating a FBI identification record are set forth in [Title 28, CFR, 16.34](#).

If you have any questions, please contact this agency at either our toll-free number 1-800-345-2529 or (360) 486-3440, ext. 2331.