



STATE OF WASHINGTON

## GAMBLING COMMISSION

*"Protect the Public by Ensuring that Gambling is Legal and Honest"*

### **\* \* \* SPECIAL NOTICE \* \* \***

As part of the certification process, you must submit a fingerprint card. A blank card is enclosed for this purpose. Please follow the instructions below to prevent delays in processing your application.

**DO NOT HIGHLIGHT THE FINGERPRINT CARD. Highlighting will cause the card to be rejected.**

- 1) Go to your local law enforcement agency to be fingerprinted. A general letter (GC5-222) for the law enforcement agency is attached. This letter will tell the law enforcement agency why you need to be fingerprinted. **Please note:** you will be required to present positive identification at the time of fingerprinting, and you must pay whatever fee they require;
- 2) Complete the fingerprint card exactly as shown per the attached sample (GC5-236);
- 3) Have a fingerprint card completed. If additional fingerprints are needed at a later date you will be notified;
- 4) Submit the card, with your application, to your local tribal authority or to the party they may direct.

Once received, the fingerprint card is processed through the Identification Section of the Washington State Patrol, the Federal Bureau of Investigation in Washington, DC and other jurisdictions as deemed necessary to determine the propriety of each applicant. **You should know** that if the fingerprint card is not provided as requested, your application for certification may be denied, pursuant to the provisions of Chapter 9.46 of the Revised Code of Washington.

If you have any questions, contact your local tribal authority or call us in Olympia at (360) 486-3440 or use our toll-free number 1-800-345-2529.

Enclosures