



WASHINGTON STATE GAMBLING COMMISSION
 LOCATION: 4565 7th Avenue SE, Lacey WA 98503
MAILING ADDRESS: P.O. Box 42400, Olympia WA 98504-2400
 TELEPHONE: 360-486-3440 – FAX NUMBER: 360-486-3630
 TOLL-FREE IN-STATE: 1-800-345-2529 – TDD: 360-486-3637
 EMAIL ADDRESS: publicdisclosure@wsqc.wa.gov
 WEB SITE: www.wsgc.wa.gov

For Agency Use Only
Date / Time Received: _____ / _____
Received by: _____

REQUEST FOR PUBLIC DISCLOSURE

- Complete Items (1) and (2). (type or print)
- Name or describe the record you need. Be specific. **If you need help – call us.**
- Read the RCW and WAC reprints and sign the memorandum of understanding Item (3) below.
- Please sign, date, and return this form by mailing, faxing, or emailing using the above information.
- You will be notified of any costs due our agency.

PERSON REQUESTING INFORMATION

(1) Last Name: |_____|

First Name: |_____| MI: |_____|

Address: |_____|

City: |_____| State: |_____| Zip: |_____|

Email Address: |_____|

@ |_____|

Day Telephone: |_____|-|_____|-|_____| Fax: |_____|-|_____|-|_____|

DESCRIPTION OF RECORD

(2) _____

MEMORANDUM OF UNDERSTANDING / AGREEMENT

I am requesting the above record(s) per the Public Records Act, RCW 42.56. I understand that there may be costs, described below, and I agree to pay such costs. I further understand that the commission may notify persons named in the record of this request. I further understand and agree that I do not intend to use the record(s), to contact, or in some way personally affect, any individual person(s) identified in the record(s), when the purpose of that contact would be to facilitate a profit-seeking business activity. I have read and am familiar with RCW 42.56.070, RCW 42.56.540 and WAC 230-21-015(4) as reprinted on this form.

_____|_____|-|_____|-|_____| Requestor's Signature

|_____|-|_____|-|_____| Date

CHARGES INCIDENTAL TO COPYING

- The **copying fee** is \$.15 per page.
- Postage amounts are for **First Class U.S. Postage**.

REPRINT OF RCW 42.56.070

This chapter shall not be construed as giving authority to any agency . . . to give, sell or provide access to lists of individuals requested for commercial purposes, and agencies . . . shall not do so unless specifically authorized or directed by law. . .

REPRINT OF RCW 42.56.540

An agency has the option of notifying persons names in the record or to whom a record specifically pertains . . . (and in some circumstances may be) . . . required by law to provide such notice.

REPRINT OF WAC 230-21-015(4)

If a person is not specifically authorized by law to obtain lists of names of individuals from public records, that person must complete a statement agreeing not to release or use the public record information for commercial purposes.

Business Office Use Only:

<u>Code</u>	<u>Date</u>	<u>Amount</u>	<u>Validation #</u>
_ _ _ - _ _ _ ~ _ _ _ / _ _ _ / _ _ _ ~ \$ _ _ , _ _ _ .00 ~ _____			
531EB	~ _ _ _ / _ _ _ / _ _ _	~ \$ _ _ , _ _ _ .00	~ _____